

2025 MERT ANNUAL MEETING ORDER OF BUSINESS

President – Harlan Cook

- “The MERT Annual meeting will come to order. I thank everyone for participating today.”
- “The Secretary will call the roll” affirming who is present

Documentation Manager - Cindy Sheffield

- Calls each name on the Members list to determine if present. The roll is noted if present.
- “Mr. President, roll call has been taken and noted for the record with a copy to be attached to the minutes”

President – Harlan Cook

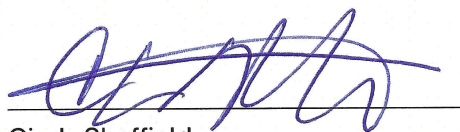
- Thank you Cindy. (Documentation Manager)
- “The minutes of MERT’s last Annual meeting were available at the login station. Are there any corrections to the minutes?”
- “If there are no corrections, the minutes are approved as distributed.”
- “If there is no objection, the Documentation Manager will make the correction(s) as proposed. If there are no further corrections, the minutes are approved as corrected.”

For the record:

From the Marion County Sheriff’s Office, MERT Standard Operating Guidelines, revised dated July 2022:

- The Marion County Emergency Radio Communications Team (MERT) consists of volunteers with the interest to help their community during times of disaster. The MERT program takes on trained certified communications operators, licensed by FCC and trains them for use during events and incidents within Marion County.
- “Located at the Login station was a listing of MERT’s major accomplishments and activities for 2024 that our Documentation Manager completed. I want to thank her for creating the detailed list for the records. It was an incredible year of achievements that I want to thank all MERT members and the Friends of MERT for achieving. The document will be included in the official record of the 2025 Annual Meeting.”
- “This meeting is being conducted to comply with the ARRL Rules for Affiliated Clubs requiring an Annual Report to be filed.”
- “At the direction of the Division of Emergency Management, the Secretary’s position was changed to Documentation Manager and filled by Cindy Sheffield. I sincerely thank her for taking on this position.”
- “The next Annual Meeting will be held on January 17th, 2026.”
- “Is there is any further business for the meeting?”
- “Hearing none, a motion to adjourn is in order.”
- “There is a motion to adjourn. All in favor say AYE.”
- “The AYES have it and the meeting is adjourned at 1104: LOCAL TIME

I hereby certify that the above minutes are true and accurate as conducted and documented today.



Cindy Sheffield
Documentation Manager

January 18, 2025
Date