

Convention and Hamfest Planning

Please refer all inquiries to the Field Services department.

Headquarters attempts to keep a calendar of future dates where conventions and other major Amateur events are scheduled, and it is a good idea for a prospective sponsor to "clear" a date before any commitment is made. A second official convention the same weekend is sometimes approved, if the geographic separation is sufficient, but the second such affair will likely be handicapped in any manufacturer-exhibit solicitation, or in procuring speakers and other program participants (such as from HQ). Speaker requests should be coordinated through the Field Services Department.

Convention/Hamfest/Event Free Prize Certificates

Guidelines for sending free prize certificates to be used by approved Conventions and Hamfests as door prizes:

- 1 \$50.00 ARRL Prize Certificate*
- 2 \$25.00 ARRL Prize Certificates*

The only exceptions to the above would be National Conventions and Hamvention. Requests for free prize certificates for door prizes will be reviewed in advance of the event.

Events holding ARRL/VEC exams are entitled to receive an additional \$50.00 ARRL Prize Certificate.

*Only one prize certificate may be redeemed per transaction.

Staff Travel to Conventions

Except for the ARRL National Convention and Hamvention, no staff travel is authorized primarily to sell publications at the ARRL booth. While staff members in attendance for member contact are expected to be available to members (at the booth or elsewhere) while the exhibit area is open, manning the booth is the responsibility of the convention committee (or, if they choose, Section- or Division-level volunteers). For member contact travel, guidelines for staff travel are as follows:

ARRL Division, State, or Section Convention: 1 staff person

This policy is administered by the Field Services Department.